



## Memorandum of Understanding (MoU)

Between:

Party A

**ICTE Press**

Address: 45 Nguyen Khac Nhu, Dist. 1, Ho Chi Minh City, Vietnam

Represented by: Assoc. Prof. Dr. Pham Vu Phi Ho, Vice President of ICTE Press, on behalf of ICTE Press (International Association of TESOL & Education).

And Party B

**Faculty of Foreign Languages, HCMC University of Industry and Trade, Vietnam**

Address: 140 Le Trong Tan, Tay Thanh Ward, Dist. Tan Phu, Ho Chi Minh City, Vietnam

Represented by: Dr. Tran Tin Nghi, Dean of the Faculty of Foreign Languages, HCMC University of Industry and Trade, Vietnam

### **Preamble**

This Memorandum of Understanding is entered for the purpose of promoting the institutional goals of both organizations, hereinafter referred to as the “Parties”, to establish relations and cooperation for promoting mutual understanding and potential academic activities, conferences, and publications.

This Memorandum of Understanding shall not be construed as creating any legal or financial relationship between the Parties but as a statement of intent to foster the possibility of genuine and mutually beneficial collaboration.

The Parties hereby express their intention to collaborate in the areas of research, publication, and conferences related to Language & Linguistics, TESOL, Pedagogy & Language Teaching, and Education with the aim of promoting academic excellence and fostering mutual understanding.

### **Terms and Conditions:**

#### ***Research Collaboration:***

- a. The Parties agree to collaborate on joint research projects, sharing resources and expertise, and facilitating the exchange of ideas in the field of TESOL & Education, including Language & Linguistics, Pedagogy & Language Teaching, Language Assessments, Quality Assurance, Translation and Interpretation, Cultural Communication, and educational field.

- b. Each Party will contribute to research initiatives and may explore opportunities for securing joint research funding.

### ***Publication Collaboration***

- a. The Parties commit to promoting and co-authoring academic publications, including but not limited to articles, books, and research papers.
- b. Authorship and acknowledgment will be determined on a case-by-case basis, ensuring equitable recognition of contributions.
- c. Party A provides publishing services for Party B via the International Journal of TESOL & Education, International Journal of Language Instruction, and ICTE Conference Proceedings. Such research articles, literature reviews, book reviews, books, course-work, and book chapters will be considered for publication in the ICTE Press.
- d. All papers submitted to the ICTE Press will undergo double-blind peer reviews to guarantee publication quality.
- e. Party B provides experts in the field of TESOL & Education to be involved in peer reviews in case party B requests.
- f. ICTE Press (Party A) will provide a 40% discount on publication fees to members affiliated with Party B for research articles, proceedings, or books and book chapters.

### **Conference Collaboration:**

- a. The Parties agree to organize and participate in joint conferences, seminars, and workshops on topics related to TESOL & Education.
- b. Hosting responsibilities, sponsorship, and other logistics for joint events will be mutually agreed upon in separate agreements for each event.

### **Confidentiality:**

The Parties agree to maintain the confidentiality of any proprietary or sensitive information shared during the collaboration and will seek written consent before disclosing such information to third parties.

### **Duration and Termination:**

- a. This Memorandum of Understanding (MoU) shall be effective for a period of three years from the signature date unless terminated earlier. Both parties may renew the MoU by mutual agreement for such period and on such terms as are mutually deemed to be appropriate.
- b. Either Party may terminate this MoU with written notice of three months, citing reasons for termination. Such termination shall not affect the programs already scheduled and they will be completed as agreed.

- c. Any controversy, dispute or difference in relation to this MoU, shall be resolved amicably by both parties.

**Amendments:**

Any amendments or modifications to this MoU must be made in writing and mutually agreed upon by both Parties.

In witness whereof, the two parties hereto, through their duly authorized representatives, have executed this memorandum of understanding as set forth below:

**Signatures:**

Signed for and on behalf of ICTE Press:



Associate Professor ~~Dr. Phan Va Phi~~ Ho,  
Vice President of ICTE Press, on behalf of ICTE Press  
Date: 05/12/2023

Signed for and on behalf of the Faculty of Foreign Languages, HCMC University of Industry and Trade, Vietnam

Dr Tran Tin Nghi,  
Dean of the Faculty of Foreign Languages, HCMC University of Industry and Trade, Vietnam  
Date: 05/12/2023